

APPLICATION FOR EMPLOYMENT CALVARY ROAD CHRISTIAN SCHOOL

6811 Beulah Street
Alexandria, Virginia 22310
(703) 971-8004

Faculty Position Applying For:

Full-time Teacher Part-time Teacher Substitute Teacher

Grade Level Preference _____ Subject Preference _____

Staff Position Applying For:

Teacher's Assistant Office/Secretarial Summer Camp

Extended Care Other _____

OFFICE USE ONLY

References Contacted _____

Criminal History Check _____

Transcripts Received _____

Administrative Interview _____

CRCS is a ministry of Calvary Road Baptist Church and we require that all applicants be a member of a Bible-believing church. Be sure to include full addresses and phone numbers of previous employers and references. Please note that this application has sections for teaching (faculty) and non-teaching (staff) applicants. You only need to fill out sections that apply to the type of position you are applying for.

Date _____

PERSONAL INFORMATION

Full Name _____ Home Phone _____

Current Address _____
Street City State Zip Code

Permanent Address _____
Street City State Zip Code

Cell Number _____ Email _____

STAFF (NON-TEACHING) APPLICANTS ONLY

Are you able to work and do your job without direct supervision? _____ Can you keep accurate files? _____

Can do deal favorably with all types of public? (i.e. parents, students, salesman, etc.) _____

Computer skills - Please check the following computer programs on which you have experience. Word _____ Excel _____

Access _____ Publisher _____ Power Point _____ Other _____

EDUCATION *(All Applicants)*

List all colleges and universities attended. If applying for a position that does not require a degree please note the high school you graduated from. Include degree work currently in progress. Please have official transcripts forwarded to CRCS.

School and Location	Dates Attended	Major	Minor	Degree

Special Courses or Training _____

Hobbies, Interests, and/or Talents: _____

Academic and Athletic Honors, Extra-Curricular Activities, Travel, and Offices Held: _____

NON-TEACHING WORK EXPERIENCE *(All Applicants)*

1. Employer _____ Address _____
Phone _____ Dates Employed _____ Position _____
Reason for leaving _____ Supervisor _____

2. Employer _____ Address _____
Phone _____ Dates Employed _____ Position _____
Reason for leaving _____ Supervisor _____

3. Employer _____ Address _____
Phone _____ Dates Employed _____ Position _____
Reason for leaving _____ Supervisor _____

TEACHING EXPERIENCE *(Teaching Applicants Only)*

Start with your present or most current teaching job. (Do not include practice teaching.)

1.

School Name _____	Phone _____
Location _____	Dates Employed _____
Position _____	Grade Level _____ Supervisor _____

2.

School Name _____	Phone _____
Location _____	Dates Employed _____
Position _____	Grade Level _____ Supervisor _____

3.

School Name _____	Phone _____
Location _____	Dates Employed _____
Position _____	Grade Level _____ Supervisor _____

4.

School Name _____	Phone _____
Location _____	Dates Employed _____
Position _____	Grade Level _____ Supervisor _____

TEACHING CERTIFICATION AND PRACTICE TEACHING *(Teaching Applicants Only)*

If not certified, please explain.

Type of Certificate _____

Practice Teaching *(Grade Level, Subjects, and Place)* _____

Supervisory Teacher *(Classroom Teachers)* _____ Phone _____

Supervisory Professor *(College Professor)* _____ Phone _____

Practice Teaching *(Grade Level, Subjects, and Place)* _____

Supervisory Teacher *(Classroom Teachers)* _____ Phone _____

Supervisory Professor *(College Professor)* _____ Phone _____

Total years in paid teaching positions _____

PERSONAL REFERENCES (*All applicants*)

Please list one pastoral reference and two non-relative references who are qualified to speak of your personal background, Christian life, training, and experience.

1. Name _____ Phone (____) _____
Address _____ Zip Code _____
Is this person a Christian? _____ How long have you known this person? _____
Relationship to you (*employer, pastor, friend, etc.*) _____

2. Name _____ Phone (____) _____
Address _____ Zip Code _____
Is this person a Christian? _____ How long have you known this person? _____
Relationship to you (*employer, pastor, friend, etc.*) _____

3. Name _____ Phone (____) _____
Address _____ Zip Code _____
Is this person a Christian? _____ How long have you known this person? _____
Relationship to you (*employer, pastor, friend, etc.*) _____

PERSONAL STATEMENTS (*use back if necessary*)

1. (All applicants) Please give a summary of your Christian salvation experience and personal relationship with the Lord Jesus Christ. _____

6. (All applicants) Do you use tobacco, alcoholic beverages, or illegal drugs? _____ If yes, please explain. _____
7. (All applicants) Would you uphold us in reference to morals, dress, and Christian conduct? _____ If no, please explain. _____
8. (All applicants) Do you subscribe without reservation to the attached Statement of Faith? _____ If no, please explain. _____
9. If your convictions in this regard change, do you promise to discuss any changes with the Administrator? _____

BACKGROUND INFORMATION AND SIGNATURE (All Applicants)

SWORN DISCLOSURE STATEMENT

1. Have you ever been convicted of or are you the subject of pending charges for any of the following offenses: murder; malicious wounding by mob; abduction; abduction for immoral purposes; assault and bodily wounding; robbery; car jacking; extortion by threat; any felony stalking violation; sexual assault; arson; burglary; any felony violation relating to possession or distribution of drugs; drive by shooting; use of a machine gun in a crime of violence; aggressive use of a machine gun; use of a sawed-off shotgun in a crime of violence; pandering; crimes against nature involving children; incest; taking indecent liberties with children; abuse and neglect of children, including failing to secure medical attention for an injured child; obscenity offenses; possession of child pornography; electronic facilitation of pornography; abuse and neglect of incapacitated adults; employing or permitting a minor to assist in an act constituting an obscenity or related offense; delivery of drugs to prisoners; escape from jail; felonies by prisoners; within the Commonwealth or any equivalent offense outside the Commonwealth?

Yes (Convicted) Yes (Pending) No If yes, specify crime(s): _____

2. Have you been convicted of or are you the subject of pending charges for any other felony in the five years prior to the application date for licensure, registration, employment, or approval?

Yes (Convicted) Yes (Pending) No

3. Have you ever been the subject of a founded complaint of child abuse or neglect within or outside the Commonwealth?

Yes No

I understand that Calvary Road Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof or legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal. Further, I affirm that all of the above statements in the sworn disclosure statement are true and correct and I understand that if I make a materially false statement regarding any such offense I shall be guilty of a Class 1 misdemeanor.

I authorize Calvary Road Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Calvary Road Christian School such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Calvary Road Christian School.

I authorize Calvary Road Christian School to perform criminal history record checks and child and abuse central registry checks with the Commonwealth of Virginia. I understand that employment is prohibited if I have been convicted of any of the offenses specified in the above sworn disclosure statement or if I have been the subject of a founded complaint of child abuse or neglect. Further, I understand that Calvary Road Christian School reserves the right to deny employment based on any other felony charges that I have committed

I further certify that I have carefully read and do understand the above statements. *(Please sign and date below)*

Signature _____

Date _____

CALVARY ROAD CHRISTIAN SCHOOL

STATEMENT OF FAITH

- We believe that the Bible, composed of the Old and New Testaments, is the Word of God, a divine supernatural revelation. We believe in the plenary, verbal inspiration of the original writings of the Scriptures, and that as thus given they were wholly without error of any kind.
- We believe in one trinity God: Father, Son, and Holy Spirit (I Peter 1:2, Matthew 28:19). We believe they are coequal in power and glory, identical in their essential natures, attributes and perfection, and they are co-eternal (Genesis 1:2, John 17:5). In His essential nature, God is spirit as opposed to material (John 4:24). As to His essential attributes, God is absolutely holy, embracing the sum of all moral perfection (I Peter 1:16). As to His essential character, God is love (I John 4:16, John 3:16).
- We believe that Jesus Christ “being the eternal Son of God, became man” (Hebrews 2:16, John 1:4, Luke 1:35), and that He continues to be the God-man in two distinct natures and one person forever (John 1:14, Romans 9:5, Hebrews 13:8, Colossians 2:8). We believe that Jesus Christ was conceived by the Holy Spirit and born of the Virgin Mary, thus being true God and true man.
- We believe that He died upon the cross a vicarious, substitutionary death, thereby making atonement for the world (John 1:29). We believe that He is the only Redeemer (Acts 4:12), and that His atonement is sufficient for the sins of all the world (Hebrews 7:25, I John 2:2) and efficacious for all who believe (John 3:16, 26, Isaiah 45:22).
- We believe that He bodily arose from the dead, that He ascended into Heaven, and that there in His state of glorification He is now the interceding High Priest, Intercessor and Advocate for all believers (I Corinthians 15:20, Luke 24, Acts 1:3, Hebrews 2:17, 4:15, 7:25, I John 2:1).
- We believe that as in His first advent He became incarnate and dwelt on earth personally, bodily, visibly in an earthly tabernacle of flesh, “the body of His humiliation”; even so in His second advent, He will return personally, bodily and visibly but in His body of glorification to set up His Kingdom and to judge the world in righteousness (Acts 1:9, 11, I Thessalonians 4:13-18, Matthew 25:31-46, Revelation 20:4-6, 11-15).
- We believe that man, created in the image of God, fell into sin through the sin of the first Adam and thereby brought upon himself death both physical and spiritual; and that all human beings share this guilt and inherit this sin-nature from the first Adam. In order to secure salvation and restoration man must be born again. Salvation is by grace through faith in Jesus Christ “Who His own self bare our sins in His own body on the tree” (I Peter 2:24). We believe that the punishment of the wicked and unbelieving, and the reward of the righteous are everlasting, and as the reward is conscious, so is the punishment (Genesis 1:26-28, Romans 3:10, John 3:16, Acts 4:12, 13:38-39, Matthew 25:46, II Corinthians 5:4, II Thessalonians 1:10).
- We believe that there is a personal devil, a being of great cunning who can exert vast power only so far as God suffers him to do so and who shall ultimately be cast into the lake of fire and brimstone (I Peter 5:8, Revelation 20:10, Ephesians 6:11).
- We believe that the Holy Spirit, the third Person of the Godhead, indwells all believers in the Lord Jesus Christ (I Corinthians 6:19), baptizes them into the body of Christ, and seals them unto the day of redemption (Ephesians 1:13). The Holy Spirit convicts and “reproves the world of sin, righteousness, and judgment (Romans 3:9, Ephesians 1:13-14, 5:18-20, John 16:8-11).
- We believe that the Church is the body of Christ, a spiritual organism composed of all born-again persons in this present age. The primary mission of the church is to witness of Jesus Christ, who is the head of the church, and to preach the gospel among all nations. We believe that the church will be caught up to meet the Lord in the air prior to His appearing to set up His Kingdom (Ephesians 1:3-6, 22-23). I Corinthians 12:12-14, Matthew 28:19-20, I Thessalonians 4:16-18).
- We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen 1:26-27.) Rejection of one’s biological sex is a rejection of the image of God within that person.
- We believe that the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Gen 2:18-25.) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Cor 6:18; 7:2-5; Heb 13:4.) We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.
- We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matt 15:18-20; 1 Cor 6:9-10.)
- We believe that in order to preserve the function and integrity of CRCS as the local Body of Christ, and to provide a biblical role model to the CRCS members and the community, it is imperative that all persons employed by CRCS in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matt 5:16; Phil 2:14-16; 1 Thess 5:22.)
- We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11.)
- We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Calvary Road Christian School.
- We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. (Ps 139.)
The statement of faith does not exhaust the extent of our beliefs. The Bible, itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Calvary Road Christian School’s faith, doctrine, practice, policy, and discipline, our administrative staff is the school’s final interpretive authority on the Bible’s meaning and application.